



Wellington Croquet Association Inc

TOURNAMENT MANAGER'S REPORT

Event: _____

Date: _____ Venue: _____ No. of Days: _____

Manager: _____

Assistant Manager: _____

Number of Players: _____

Number of Games Played: AC: _____ GC: _____ (By venue if more than one.)

Winner(s): _____

Runner(s) Up: _____

Brief Description of Weather Conditions:

Comments and Recommendations:

(Please provide details of any notable achievements and/or any occurrences or problems which could be of interest or give reason to review the conditions of the competition. Use a separate sheet if necessary.)

Signed: _____ (Manager) Date: _____

Please return this form, the Financial Reconciliation Statement and competition charts to WCA Tournament Convenor, Kelvin Watson, 20 Newhaven Way, Whitby, Porirua 5024 or email to kelvinscroquet@gmail.com

WCA TOURNAMENT FINANCIAL RECONCILIATION STATEMENT

TOURNAMENT: _____

DATE: _____

ENTRY FEES	AMOUNT
Internet	
Cheques	
Cash	
TOTAL	

EXPENDITURE	AMOUNT
Prizes	
Engraving Allowance	
TOTAL	

DISPOSAL	AMOUNT
Cash Used For Prizes/Engraving	
Cheques & Cash Banked	
Internet	
TOTAL	

HOW PAID	AMOUNT
Paid from Cash Entries	
Paid By Host Club	
TOTAL	

For Reimbursement by WCA
